



Guidelines for TSG Reviewers

All papers and posters need to be peer-reviewed according to their scientific quality.

The **due date** for submitting your reviews is **16th November, 2019**.

A paper is qualified to be accepted if it

- is related to mathematics education and the theme of your group
- has a reasonable structure
- showcases a certain significance

The final decisions on paper submissions may be

- Accepted and invited to extend to 8-pages,
- Accepted, or
- Rejected

The final decisions on poster submissions may be

- Accepted, or
- Rejected

A general recommendation is to **decline only** those papers which are either unethical or offensive and unrelated to mathematics education, which means there should be a certain tolerance during the reviewing progress. Moreover, we encourage reviewers to support papers of poor quality (language or substance) with review feedback and recommendations for focus of presentation. In this way, all presenters have opportunity to provide the whole group with ideas that contribute to the theme.

Words for TSG chairs

The **due date** for making the final decision is **30th November, 2019**. You are expected to provide a **summary** of these acceptances and activity organization plan to the Congress Chair before **31st December, 2019**. The file should include basic information of contributions accepted such as titles, presenters, co-authors; time allocation and arrangement; grouping and sequence of reports and etc.

Please **pay close attention to the reviewing progress of the reviewers**. If you consider it has been too long for a reviewer to start this progress, please click *resent* the invitation letter or send messages through contact platform in the paper-reviewing system to **remind** him or her, or **replace** the reviewer with another one timely.

Standards for final review are the same to the basic principles listed above. However, if a paper is not related to the topic of your TSG, the organizing team could contact the contributor, giving your advice and letting him or her to approach to reg@icme14.org to reassign the paper.

Chairs and co-chairs are also encouraged to take into account both quality and diversity (geography distribution, gender, subjects, points of view) when choosing the papers to be invited for extension to 8 pages and longer presentations.